

OPF BOYS COLLEGE, ISLAMABAD

S. No.	Post and Pay Package	Qualifications / Experience
1.	Assistant Professor (Male) (English, Urdu, Maths, Chemistry, Biology, Physics, Computer Science, Pakistan Studies, Islamiat) Consolidated pay Rs. 20,000/- per month with annual increment of Rs. 1000/-	M.A / M.Sc Degree (at least 2nd Division) in the relevant subjects with 10 years teaching experience in quality English medium educational institutions and outstanding record of service. Higher education will be preferred. Age: up to 45 years.
2.	Lecturer (Male) (English, Urdu, Maths, Chemistry, Biology, Physics, Computer Science, Pakistan Studies, Islamiat) Consolidated pay Rs. 17,000/- per month with annual increment of Rs. 800/-	M.A / M.Sc Degree (at least 2nd Division) in the relevant subjects with 5 years teaching experience in quality English medium educational institutions and outstanding record of service. Higher education will be preferred. Age: up to 35 years.
3.	Physical Training Instructor (Male) Consolidated pay Rs. 8,000/- per month with annual increment of Rs. 500/-	Bachelor in physical education or B.A (at least 2nd Division) with diploma in physical education or Ex-Army personnel having experience in the relevant field and 3 years experience in any English medium higher secondary school / college. Age: 35-45 years
4.	Administrative Officer (Male) Consolidated pay Rs. 12,000/- per month with annual increment of Rs. 800/-	Master in Public Administration. Retired Personnel from Armed forces can also apply. Administrative experience in a reputed institution will be an additional qualification. Age: 35-45 years (relaxable)
5.	Library Assistant (Male) Consolidated pay Rs. 8,000/- per month with annual increment of Rs. 500/-	BA / B.Sc, at least 2nd division with Diploma in Library Science & 5 years experience in a college library. Age: 35-40 years
6.	D.E.O (Male) Consolidated pay Rs. 8,000/- per month with annual increment of Rs. 500/-	B.A / B.Sc at least 2nd division with computer Software Diploma, with three years experience in Data handling. Age: 30-35 years
7.	Laboratory Attendant (Male) Consolidated pay Rs. 6,000/- per month with annual increment of Rs. 500/-	F.Sc, at least 2nd division with 5 years experience. Age: 30-35 years
8.	Library Attendant (Male) Consolidated pay Rs. 6,000/- per month with annual increment of Rs. 500/-	F.A / F.Sc at least 2nd division with Certificate in Library Science & 5 years experience in a college library. Age: 30-35 years
9.	Driver (Male) Consolidated pay Rs. 6000/- per month.	Matriculate with LTV / HTV license. Minimum 10 years experience.
10.	Mali (Male) Consolidated pay Rs. 5000/- per month.	Matriculate with sufficient knowledge of plants, trees and gardening. Minimum one year's experience. Age: up to 45 years
11.	Security Guard (Male) Consolidated pay Rs. 5000/- per month.	Minimum Matric. Retired personnel from Armed forces / civilians personnel in possession of arms license will be preferred. Age: 40-50 years
12.	Naib Qasid (Male) Consolidated pay Rs. 5000/- per month.	Middle, one year experience. Age: up to 45 years
13.	Sanitary Worker (Male) Consolidated pay Rs. 5000/- per month.	Educated person will be preferred. Age: up to 45 years

Interested candidates are required to send their applications / resume along with attested copies of educational / experience certificates / degrees with two fresh passport size photographs and postal orders. Details regarding the amounts of postal orders are given in the application forms. Application forms are available in each OPF educational institutions, Regional Offices at Lahore (Ph: 042-9230837-40), Karachi (Ph: 021-4534868, 021-4380265, 021-4557011), Quetta (Ph: 081-9211641), Peshawar (Ph: 091-9212540, 091-5830155), Mirpur (AK) (Ph: 058610-43579) and OPF Head Office. Application forms can be downloaded from the OPF website www.opf.org.pk. Applications complete in all respect should reach to the OPF Head Office, Education Division **within 15 days** of the publication of this advertisement. Existing staff employed on contract basis in OPF schools / colleges should apply afresh. Only short listed candidates will be called for written test / interview. Incomplete applications will not be entertained. No TA / DA will be admissible for test/interview. Name of the post & station applied for should be written on upper left corner of envelope.

Joint Director (Education)
Shahrah-e-Jamhuriat, G-5/2, Islamabad
Phone No. 9221063

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