

SITUATIONS VACANT

Applications are invited from Pakistani Nationals (Male/Female) for the following regular posts (purely temporary but likely to continue) / project posts (contract posts). Scale of pay, qualification, age and domicile etc. prescribed for the posts are as under.

S.no.	Name of Post & BPS	No. of Posts	Domicile	Age Limit	Qualifications & Experience
1.	Stenographer (DPS-15)	1 Regular post	Sindh(R)	18-30 years	Intermediate with shorthand speed of 100 wpm and typing speed of 50 wpm. Computer knowledge will be preferred.
2.	Stenotypist (BPS-15)	1 Regular post	Punjab	18-30 years	Matric with shorthand speed of 80 wpm and typing speed of 40 wpm. Computer knowledge will be preferred.
3.	Technical Assistant (BPS-11)	2 Project posts (contract posts)	Punjab=1 NWFP=1	18-30 years	B.Sc. (2nd Div) with Physics and Chemistry OR Post Matric 3 years diploma (DAE) (2nd Div) in Electronics
4.	Library Clerk(Female) (BPS-7)	1 Regular post	Punjab	18-28 years	Intermediate with Certificate in Library Sciences. Computer knowledge will be preferred.
5.	Urdu Typist (BPS-7)	1 Regular post	Punjab	18-28 years	Intermediate with Urdu typing speed of 30 wpm. Computer knowledge will be preferred.
6.	LDC (BPS-5)	1 Regular post	Punjab	18-28 years	Matric with typing speed of 30 wpm. Computer knowledge will be preferred.

Applications on plain paper along with complete personal data that includes name, father's name, ID card number, date of birth, domicile, qualifications, academic record with percentage marks, experience(if any) and postal address should reach the undersigned within 15 days of this publication. Photocopies of certificates are not needed with the application. Candidates already in Govt./ Semi-Govt./ Autonomous Bodies should apply through proper channel. Age limit will be relaxed for serving personnel as per rules. Short-listed candidates will be called for interview/test at their own expenses. Selected candidates will have to serve anywhere in the country. Incomplete applications will not be entertained. It must be clearly mentioned on envelope, Applied for Post....."

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