



UNIVERSITY OF ENGINEERING AND TECHNOLOGY TAXILA

SITUATION VACANT

Applications are invited from the Nationals of Pakistan domiciled in the province of Punjab for appointment on contract basis as per "Contract Appointment Policy/Rules 2006" for the following posts. The University reserves the right to add or withdraw any post. Age relaxation is admissible in suitable cases.

Sr.#	Name of posts	BPS	Qualification	Experience	Age
1	Instructor Electrical & Mechanical Engineering	16	Post Matric 3-years Diploma in relevant field from a recognized Institution or equivalent qualification	03 years experience either in industry or instructional work or both	18-45 years
2	Admin Officer (For Taxila & Chakwal Campus)	16	Bachelor's Degree (at least 2nd division).	Working experience of 07 years in a Government or a Semi-Government Organization or University.	
3	Jr. Programmer Electrical Engineering Department.	16	Bachelor's Degree in Elect/Computer Engg/ Computer Science/ Relevant fields.	Experience will be preferred	18-40 years
4	Lab. Supervisor For Taxila Campus Electrical & Mechanical Engg. For Chakwal Campus Mechatronics, Electronics	16	Three years Diploma in relevant field from recognized Institution or equivalent.	Experience will be preferred	18-40 years
5	Power Plant Supervisor	16	Three years Diploma in relevant field from recognized Institution or equivalent qualification	Five years practical relevant experience	Up to 45 years
6	Auto CAD Supervisor	16	Secondary School Certificate or an equivalent qualification	02 years relevant experience	Up to 45 years
7	Library Assistant	16	Bachelor's Degree with diploma in library Assistant	Experience of working teaching Institute will be preferred	Up to 45 years
8	Pharmacist	16	B-Pharmacist (Category-A) of a recognized University	Experience will be preferred	20 to 35 years
9	Personal Assistant	15	A Bachelor's degree from recognized University and speed of 100 words per minute in shorthand in English and 40 words per minute in typing	Computer literate	Up to 45 years
10	Staff Nurse	14	Matric 04 years Diploma in Nursing.	Experience will be preferred	
11	Stenographer	12	i. D.Com/F.A ii. A Speed 100 words per minute in English Shorthand and 40 words per minute in Typewriting.		18-40 years
12	Computer Operator	14	1. Intermediate (at least 2nd Division) Or 2. Matric with Sciences (1st Division) four years experience of the job Or 3. Matric with Science with two years diploma in technical course from a recognized Institute	Must pass prescribed test	18-45 years
13	Technician (For Chakwal Campus)	11	Middle Pass; Preference will be given to Matriculation	Practical knowledge of maintenance of various types of instruments and equipment	18-40 years
14	Lecture Assistant	11	Secondary School Exam. With Science as Subject	Three years as Lab. Attendant	18-40 years
15	Dispenser	11	Diploma in Dispensing	Experience will be preferred	
16	Storekeeper (Health)	11	Matric/FA/Intermediate	Experience of handling of Medical Store Preference to Dispenser	18-40 years
17	Supervisor (Health) Daily Wages	11	Preference to Sanitation Diploma	Experience will be preferred	18-40 years
18	Machinist	08	Matric	Five years practical/ maintenance experience in the relevant field; And must pass a trade test.	18-40 years
19	Lab. Demonstrator	08	Secondary School Examinations or equivalent		18-40 years
20	Nursing Assistant	06	Dispenser with Matric	03 years experience as Nursing Assistant	
21	Jr. Clerk (Male/Female)	07	Matric 2nd division from a recognized University or board and A minimum speed of 35 words pm in typing		18-35 years
22	Tabulation Clerk	05	Matric 2nd division from a recognized University or board and A minimum speed of 35 words pm in typing		18-35 years
23	Check Post Attendant	05	Matric with Science		18-35 years
24	Lab. Assistant		Matric		18-40 years
25	Store Keeper (Female)	05	Matric with Science	Experience of handling Store	18-45 years
26	Data Entry Operator (For Taxila & Chakwal Campus)	11	Matric with Science	Computer literate shall be preferred. Minimum typing speed 35 words per minute.	18-40 years
27	Cataloguer (For Chakwal Campus)	11	FA/FCS with 06 months certificate in Lib. Science Matriculation with 06 months certificate in Lib. Science	05 years experience 10 years experience	18-40 years
28	Diesel Generator Operator	05	Secondary School Certificate or an equivalent qualification	Practical experience of maintenance of Diesel Generators	Up to 45 years
29	Laboratory Attendant (For Taxila & Chakwal Campus)	05	Middle Pass	Experience will be preferred	18-40 years
30	Library Attendant	02	Middle Pass	Experience will be preferred	18-40 years
31	Daftri		Middle Pass		18-40 years
32	Mali (For Taxila & Chakwal Campus)	01	Literate	Relevant experience will be preferred	18-40 years
33	Naib Qasid (Male/Female) (For Taxila & Chakwal Campus)	01	Middle Pass		18-40 years
34	Cooli	01	Literate		Up to 45 years
35	Sweeper	01	Literate	Relevant experience will be preferred	Up to 45 years
36	Chowkidar (For Taxila & Chakwal Campus)	01	Literate	Relevant experience will be preferred	Up to 45 years

Application forms are available from Establishment Branch and UET, Taxila website www.uettaxila.edu.pk. Application on prescribed form complete in all respect alongwith necessary documents, (where ever necessary through proper channel), one passport size photograph must reach by 31.05.2008, to the undersigned.

Eligible special person can also apply. Incomplete applications or those received after due date shall not be considered. No. TA/DA will be paid for the interview/test etc.

(Prof. Dr. Umar Farooq) Chairman, Recruitment Committee

*Nauma-e-magat, May, 7, 2008
Islamabad.*